

Age-Friendly Business® Board of Standards Complaint Form

Please complete this form in its entirety to submit a complaint about a CPCA to the AFB Board of Standards (the 'Board'). *Note that your name will appear as 'complainant' in the complaint, and that the CPCA who is named in this complaint will receive a copy of all assembled complaint materials prior to complaint review.*

The Board reviews alleged violations by CPCAs of the CPCA Code of Professional Responsibility (the 'Code'). After completing this form, please mail it, as well as any other documentation you might have that supports your claim(s) to the Board's mailing address:

CPCA Board of Standards
Suite #441
130 - 1959 152 Street
Surrey, BC
V5A 0C4

CPCA who is the subject of this complaint:

(please print)

Contact information for this CPCA:

Your Information

(please print)

(circle one) Mr. Ms. Ms. Dr.

Last Name _____ First Name _____ M.I. _____

Mailing Address: _____

Business Phone: _____ ext: _____

Home Phone: _____ ext: _____

Fax: _____

E-mail: _____

Summary

In the space below, describe the circumstances that led to this complaint filing.* Include dates when possible. If you attach additional sheets, please initial and date each one.

Note: please limit your complaint to factual matters and clearly identify any opinion or conclusion as such and not as fact. The Board reserves the right to reject or return to the complainant for modification any complaint which appears to be scandalous, maliciously filed or intentionally defamatory.

***Note: Individuals working on behalf of the AFB Board of Standards may contact you for additional information.**

By my signature below, I request that the AFB Board of Standards review my assertions of unethical conduct on the part of the CPCA named above. Further, I understand and agree that my name will appear as complainant.

Signature of Complainant:_____

Date:_____